



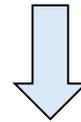
Parent Information for accessing Student Report Cards in School Tool

Step 1: You can reach the Lyncourt School Tool Parent Portal 2 ways.

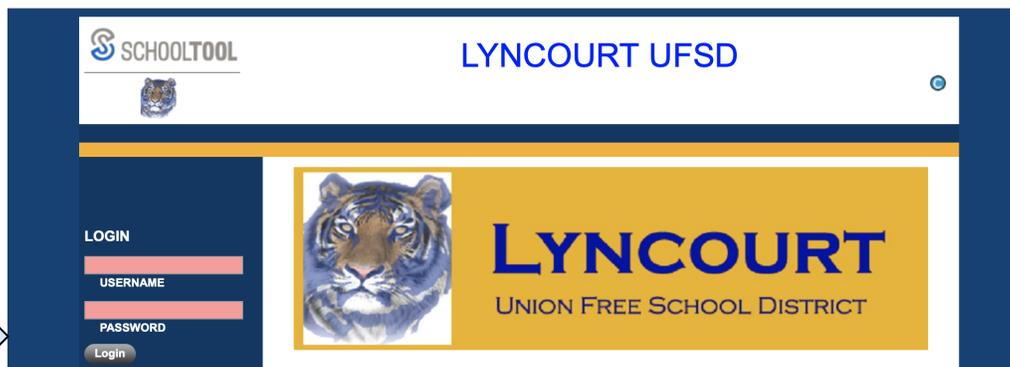
The web site for the SchoolTool database: <https://lyncourt.schooltool.cnyric.org/schooltoolweb/>

Or

From the Lyncourt School homepage, click on the [School Tool icon](#).



Step 2: Enter the login information you received from the district.



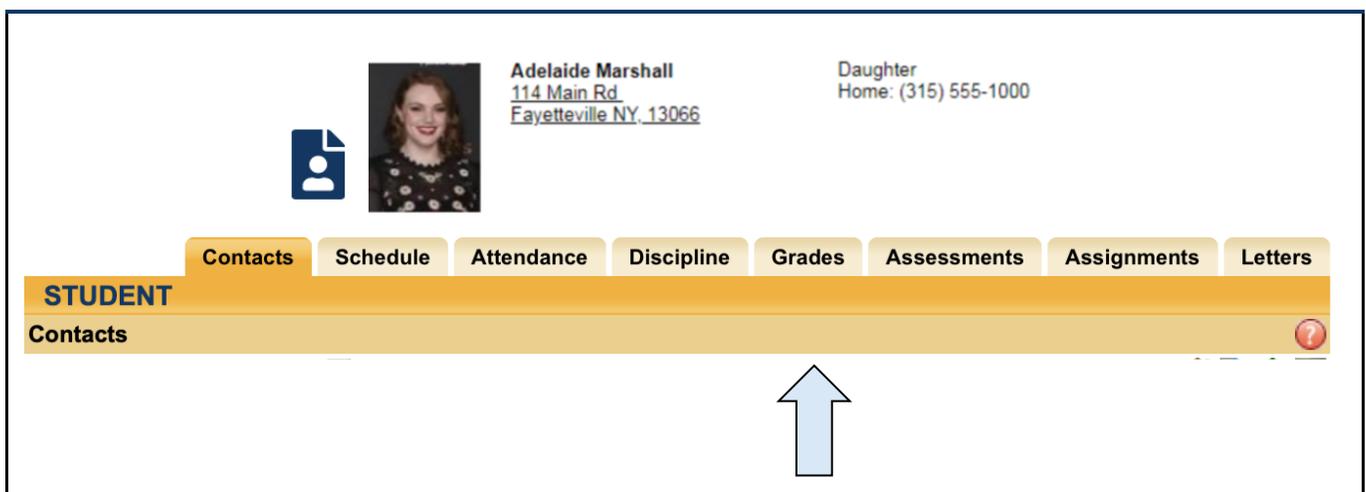
Step 3: This is what you will see. Click on the “Students” Tab. This displays all of the children attached to your account.



You can click on an individual student's select button (), to see that child's information.



Step 4: Then you will see these tabs underneath your child's picture. Click on the "Grades" Tab.

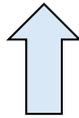


Step 5: Then you will see your child's grades for the 3rd marking period. You can see previous marking period grades as well.

Contacts Schedule Attendance Discipline Grades Assessments Assignments Letters

STUDENT

School Year 2019-2020 View Marking Period Grades for 3



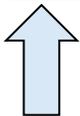
Step 6: To view, save, or print a report card. Click on the printer icon.

Contacts

STUDENT

School Year 2019-2020 View Marking Period Grades





Note: If this is your first log in, now would be a good time to change the password to a different one if you would like to.

*To change a password, simply click on the **Account sub tab**, enter your current password in the Old Pass- word box, then the new desired password (twice). Click on the Change Password button to finalize the change.*

HOME LOGOUT

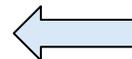
2018-2019

MY HOME MY HOME

Students Campus Account

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Daughter
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For additional School Tool help, please contact the Main Office at (315) 455-7571 or send a message to the [Parent/Student Helpdesk](#).