

SUBJECT: REFRESHMENTS AND MEALS

The Board of Education recognizes that certain events enhanced by the provision of refreshments and meals do occur in a school district. To this end, the Board of Education believes that modest and measured provision of refreshments and meals is suitable and appropriate when the following guidelines are followed:

Examples of these events include:

- 1.) Superintendent conference days. (bagels, breakfast pizza, juice, coffee)
- 2.) Teacher appreciation week. (bagels, breakfast pizza, juice, coffee)
- 3.) End of year faculty/staff luncheon.
- 4.) Board of Education meetings. (cookies, muffins, soda, juice, coffee)
- 5.) Joint Board of Education Dinner Meetings with another school district such as Solvay UFSD.
- 6.) Board of Education Retreats. (light luncheon and/or light supper)

Guidelines to follow:

- 1.) A list of those in attendance and partaking of the food will be done.
- 2.) The amount of food ordered should allow for consumption at the event; minimizing leftovers and largesse.
- 3.) The provision of refreshments and meals shall not become an expectation.
- 4.) Alcohol will not be provided at district expense.

The intent of the Board of Education is to express appreciation to the recipients and partakers of the food. This appreciation is not intended nor is it to be interpreted as gift giving.

Adopted by the Lyncourt Board of Education on 12/02/2008