

# The Lyncourt Ledger

**BTS 2018**

**COMMUNITY NEWSLETTER**

**Issue 1**

<http://www.lyncourtshool.org>

**Superintendent—James J. Austin**

**Phone Number 315-455-7571**

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## ***Congratulations Class of 2018***



**Welcome back!**

**Free Breakfast  
Everyday  
For ALL  
students!  
8:05 am  
Breakfast  
Begins.**



## Our Mission

*"The Lyncourt Union Free School District, in partnership with the community, is committed to educating all learners to reach their full potential."*



Dear Lyncourt Residents,

On behalf of the Board of Education, faculty, staff, and administration of the Lyncourt Union Free School District, it is my wish that everyone had a restful and prosperous summer. It has been a busy and productive summer here at Lyncourt School.

The Lyncourt Union Free School District has a proud history of providing the best programs and safest environment for our students. As we commit to safety being a top priority, we are proud to welcome Sergeant Andrea Bastedo as our full-time School Resource Officer. The School Resource Officer is an educator, law enforcer and a counselor. While Sgt. Bastedos' primary duties are to protect the school's safe environment and to maintain an atmosphere where students and staff feel safe to learn Sgt. Bastedo will also be an educator. As an educator, Sgt. Bastedo will work with faculty members on safety, crime prevention, general law, and traffic laws.

The safety of our students during drop-off and dismissals is one of our greatest concerns. It's always better to use bussing, if it is provided to you,. Many times people dropping off and picking up our students are not paying attention to basic safety, courtesy, and traffic laws. Crosswalks, flashing lights, stop signs and crossing guards can only do so much when it comes to protecting school children. Be aware; traffic is going to be slow, and people will behave unpredictably. Please focus on being safe and aware of all our students. We would like to thank you for your attention to these issues and we are excited to have Sgt. Bastedo joining us to help with this safety concern. Protecting our children is everyone's responsibility and only by working together can we ensure that our children travel to and from school as safely as possible.

Additional information on Sgt. Bastedo, her experience, and credentials can be found on page 5. Sgt. Bastedo will also be available to answer questions and introduce herself at our Curriculum Night, September 27th. Please join us in welcoming our new School Resource Officer.

This year, we are continuing our free breakfast program for all students. All Lyncourt students, regardless of income, will be provided breakfast without charge. Students who eat breakfast are less distracted and ready to learn. We start serving at 8:05 a.m. and will even offer brown bag "to go breakfasts", so no child is left hungry. Please encourage your child to participate in this program.

As we strive to provide effective and open forms of communication I would like to highlight the many ways we keep you informed on both a daily basis or in the case of a snow day or emergency. Emergencies, school closings, delays, and other important messages will still be announced via radio, television, and our School Messenger system. Through the School Messaging system we are able to mass communicate via phone, email and text messaging. If you wish to have your cell phone and/or email updated on this contact list, please contact the school at your convenience. We also communicate our daily happenings here at Lyncourt via Twitter, Facebook, and our District Webpage, as well as paper reminders in your child's backpack.

To those new to our school community, we welcome you and are looking forward to working with your children. Lyncourt is a very special place. As always, if you have any questions or concerns don't hesitate to call my office at 455-7571 or email me at [JayAustin@lyncourtschool.org](mailto:JayAustin@lyncourtschool.org)

Respectfully,

A handwritten signature in dark ink, appearing to read "Jay Austin".

Jay Austin  
Superintendent

August 2018

Dear Families:

I hope you are all enjoying a quiet and restful summer full of rejuvenation with your families and friends. On behalf of all the staff at Lyncourt School, I am happy to welcome you to the 2018-2019 school year! We are looking forward to a productive partnership with you to ensure our children can achieve their highest potential. Speaking of "highest potential", we know we need to work together to help our children achieve this. Therefore, I will begin with a quote by James Cash Penney, "Growth is never by mere chance; it is the result of forces working together." We recognize that in order for all our students to be successful and meet their goals, our children need support from both home and school.

I am honored to be your principal again this year and am excited about the upcoming school year. We are all busy creating the master schedule and planning for a successful 2018-2019 school year. Many teachers have been involved with trainings this summer preparing for the school year. Our outstanding custodial staff and secretaries are making sure the building and all the important behind-the-scenes effects are in top shape and ready for September. All of us look forward to an amazing year full of learning and growth.

I want to thank you all in advance for your teamwork in continuing to foster a climate of support, encouragement, personal excellence and growth.

In closing, please enjoy the remaining days of summer. I look forward to seeing you all in September.

Respectfully,



Kimberly A. Davis  
Principal

Please remember to schedule an appointment to discuss any questions and/or concerns by calling the Main Office, or you may email me at [kdavis@lyncourtschool.org](mailto:kdavis@lyncourtschool.org)



**Free Breakfast everyday--  
Join us at 8:05 am!**

Parents, sign up to receive the latest updates from the State Education Department! By subscribing to this list, you will receive their monthly newsletter, *News and Notes*, and other important updates from Commissioner Elia and the State Education Department.

Please follow the directions to subscribe to the parent listserv:

- Send an e-mail message to [LISTSERV@LISTSERV.NYSED.GOV](mailto:LISTSERV@LISTSERV.NYSED.GOV)
- The body of the message must read: SUBSCRIBE PARENTS <Your Name>  
Example: SUBSCRIBE PARENTS Jane Smith
- You will receive an email confirming your subscription

## PARENT NOTIFICATION



During the school year, your son or daughter may have the opportunity to have his/her photo taken, video image and voice recorded, and/or art and written work published in connection with a school district activity or program. Your child's photo (image) and school work may be published in local newspapers, posted (displayed) on the District's Internet Site, or used by the requesting organization (local TV or print media) for programming, i.e., backup and their news stories.

If you **DO NOT** want your child's picture or schoolwork to be used in newspaper articles, video, and/or District publications, including our District's website, please inform the school principal, Mrs. Davis, in writing or email [bcusick@lyncourtschool.org](mailto:bcusick@lyncourtschool.org)

## **IMPORTANT REMINDERS...**

### ITEMS FOR SCHOOL SAFETY

We, at Lyncourt School, want to ensure the safety and well being of our students by supervising them at all times during the regular school day. Due to the fact that supervision of the school entrances does not begin until 8:00 a.m., students **should not** arrive on school grounds before 8:00 a.m. unless a school activity is scheduled. Walkers may enter the building for breakfast at 8:05 a.m. and the bus students can enter after their arrival.

### DRESS WARMLY!

As the colder weather approaches, please be sure children wear appropriate outerwear (coat, gloves, scarf, earmuffs, and boots). Students **are not permitted in the building prior to 8:00 a.m.** Breakfast begins at 8:05 a.m.

For the safety of our school, and in accordance with **New York State law**, all visitors and volunteers are required to sign in on the visitors sheet in the main office. At that time, you will be given a badge to wear during your visit. Upon leaving the school you must sign out and leave the badge in the office. **Only the main front door should be used for entering and exiting while school is in session.** All other doors are locked immediately after students arrive each morning. Thank you for your cooperation!

## Dropping Off and Picking Up Students...

As a reminder to all parents/guardians who drop students off and/or pick students up before, during or after the school day: **Please do not** block in cars in the east and west parking lots. These lots should remain clear of vehicles; all vehicles must be parked in a marked parking space. The "No Parking" space should be clear of all vehicles at all times. In order to keep the parking lots clear, free from congestion, and should anyone need to leave the premises, they need to be able to get out. **Please use the rear of the building when dropping off and picking up students.** This is one way to ensure everyone's safety. Thank you.

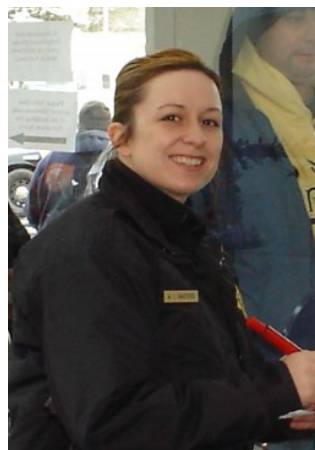
**Dismissal for bus students will be in the Syracuse China Drive staff parking lot. This area will be closed from 2:20-2:55pm. Please plan accordingly. Thank you for your cooperation.**

Also, teachers will not release students to anyone other than who is on the emergency sheet. Please plan accordingly; if your child needs to go home with someone else, you must send in a written note. Also, if you are giving your child permission to walk home everyday by themselves a note will be needed as well. \*Dismissal for walkers that are picked up by parent/family member: UPK-1 ➡ Front Door, 2nd & 3rd grade ➡ Back Door /Gym Lobby Doors, 4th & 5th grade ➡ out the Main Doors. (\*Unless arrangements made otherwise.)

Thank you for your cooperation.



## Andrea L. Bastedo, School Resource Officer



Sergeant Bastedo is a well accomplished, goal-oriented, and dedicated professional with an extensive background in law enforcement as well as instructional delivery and design. Sgt. Bastedo is skilled in the development and administration of effective training and development programs. She is an experienced and dynamic college professor with the ability to utilize diverse learning methodologies to ensure academic success to students of different learning capabilities. Sgt. Bastedo retired from the Onondaga County Sheriffs Department as a Deputy Sheriff Police Sergeant with over twenty years of experience.

### Professional Experience

- ♦ Onondaga County Sheriff's Department 1997-2018
- ♦ 193rd PA Air National Guard 2015-Present
- ♦ 152nd/174th New York Air National Guard 1995-2015
- ♦ Pearson Publishing 2012-Present



### Education

#### **Doctorate in Public Policy and Administration •**

Walden University • Minneapolis, MN

#### **Master of Arts in Public Administration •**

Marist College • Poughkeepsie, NY

#### **Bachelor of Science in Criminal Justice •**

Columbia College • Syracuse, NY

#### **Associate of Science in Science •**

Onondaga Community College • Syracuse, NY



## IMPORTANT INFORMATION FROM THE HEALTH OFFICE

Our Health Services Staff provides a wide range of health support to our district's children, including:

- Distance visual acuity for all new entrants and for children in grades Kindergarten, 1, 2, 3, 5, and 7, or at any other time deemed essential.
- Near visual acuity for all new entrants within six months of entrance.
- Color perception for all new entrants within six months of entrance.
- Hearing acuity for all new entrants and for those in grades Kindergarten, 1, 3, 5, 7, and at any other time deemed essential.
- Scoliosis (curvature of the spine) for students in grades 5-8 annually, if not already done by their own doctors.
- First aid and illness care during the school day.

**Administration of Medications:** Whenever possible, medication should be given at home. If a medication must be given at school, New York State law mandates the process to follow before any medication, including over the counter medications (e.g. Tylenol/ibuprofen, Tums, and Cold medicine) are administered. An "Authorization for Dispensing Medication" form must be completed. You can download the permission form from our website [www.lyncourtschool.org](http://www.lyncourtschool.org) or your doctor's office may have the form at their office. Please print, complete, and return these forms to the Health Office.



**Physicals:** The health and wellness of our students is a priority at Lyncourt. Physical examinations are required and Dental certificates are recommended for students in grades K, 1, 3, 5, 7, 9, 11 and all new entrants to the District. It is recommended that children receive the physical from their own physician, but school physicians, assisted by school nurses, can perform these examinations. **Annual physicals are also required for all students participating in any athletic program.**

Forms are available for parent/guardian use on our website.

**WHEN SHOULD I KEEP MY CHILD HOME FROM SCHOOL?** In order to prevent the spread of communicable disease including influenza in school, to protect the health of all children and staff at school and optimize your own child's health, it is advisable that you keep your child home for the following reasons:

- ⇒ A temperature of 100 degrees or more. Your child should be fever free for 24 hours and not require medication to remain fever free before returning to school.
- ⇒ A diagnosis of strep throat. Your child should remain home until he/she has been on antibiotics for a full 24 hours before returning to school.
- ⇒ If your child has vomited the previous night or that morning.
- ⇒ If your child has several episodes of diarrhea.
- ⇒ If your child has had a moist, productive cough, chest congestion or thick nasal discharge.
- ⇒ If your child's eye(s) are swollen, red or draining.
- ⇒ If your child has a rash you cannot identify.



## Reminders:

- A phone call, e-mail, or written excuse is required for any absence from school. Please email [mlowery@lyncourtschool.org](mailto:mlowery@lyncourtschool.org).
- If your child is to be excluded from physical education and recess for a medical condition or injury, a note from the doctor is needed. Once cleared by the doctor, another note is needed.
- PLEASE: If your child has come home with any clothes from the nurse, we need these items cleaned and returned. We are always in need of sweatpants in all sizes, socks, belts, underwear, and used sneakers that would fit K-4th grade children.

New York State requires all districts to participate in surveys directed by the State Commissioner of Health. Student's identity will not be disclosed by the health department. For further information visit:

[http://www.p12.nysed.gov/ssss/lawsregs/914\\_Immunizations.html](http://www.p12.nysed.gov/ssss/lawsregs/914_Immunizations.html)



### Contact Information:

Melanie Lowery, RN

School Nurse

Phone: 315.455.7571 option 2

Fax: 315.455.7573

## **IMPORTANT NEWS FROM THE FOOD SERVICE DEPARTMENT**

### **Let us help you celebrate!**

We are here to support and help you celebrate special occasions during the school year. The food service department would be happy to assist in providing healthy treats for your child's birthday. Treats may be ordered and delivered right to your child's classroom on their special day.

**Food service office 315-455-7571 ext. 4-Lisa McKenney.**

Please contact us at least 2 weeks prior to the special day.

Brownie Bite 65¢  
Mini Ice Cream Sandwiches 60¢  
Chocolate Chip Cookie 50¢  
Rice Krispies Treat 50¢  
Trix Yogurt 90¢  
Baby Carrots w/dip 65¢



## Activities Calendar

| Monday  | Tuesday  | Wednesday   | Thursday   | Friday  |
|---|--|---|--|---|
| 3<br>        | 4<br>   | 5   | 6<br>  | 5:30-7:30 pm<br>PTO Tag In Party<br>7-9:15 Teen Timers<br>Registration  |
| 10  | 11<br><br>6:00pm-BOE Meeting   | 12<br><br>2:30pm Lyncourt Seniors Meeting                         | 13   | 14<br><br>UPK-5 Morning Meeting & Spirit Day<br>7-9pm Teen Timers   |
| 17  | 18<br><br><b>PTO Meeting 6pm</b>   | 19  | 20   | 21<br><br>7-9 pm Teen Timers  |
| 24  | 25<br> <b>PICTURE DAY</b><br>School Picture Day | 26  | 27<br><br><b>Curriculum Night</b><br><b>PTO 8th Grade Bake Sale</b> | 28<br><br>7-9 pm Teen Timers  |
| 1<br>        | 2  | 3   | 4  | 5<br>UPK-5 Morning Meeting & Spirit Day<br>End of 5 Week Marking Period<br>7-9pm Teen Timers  |
| 8<br><br><b>Columbus Day<br/>NO SCHOOL</b>  | 9<br><br>6:00pm-BOE Meeting  | 10<br><br>2:30pm Lyncourt Seniors Meeting                         | 11   | 12<br><br><b>2:30 pm<br/>Early Dismissal Drill</b><br><br>7-9pm Teen Timers   |
| 15  | 16<br><br><b>PTO Meeting 6pm</b>   | 17  | 18   | 19<br><br><b>STAFF<br/>Development<br/>NO SCHOOL</b><br><br><b>7-9 pm Teen Timers</b>   |
| 22<br><br> | 23   | 24  | 25   | 26<br><br>Teen Timers Halloween Dance 7-9:15pm |
| 29  | 30   | 31<br>PTO Special Person Lunch<br>Grade K, 2, 6<br><br>2pm Parade | 1<br>   | 2<br>UPK-5 Morning Meeting & Spirit Day<br><br>7-9pm Teen Timers  |



# Lyncourt Union Free School District | 2018-2019 CALENDAR FINAL (Approved by BOE 3/13/2018)

| JULY 2018 |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|
| S         | M  | T  | W  | Th | F  | S  |
|           |    |    |    |    |    |    |
| 1         | 2  | 3  | 4  | 5  | 6  | 7  |
| 8         | 9  | 10 | 11 | 12 | 13 | 14 |
| 15        | 16 | 17 | 18 | 19 | 20 | 21 |
| 22        | 23 | 24 | 25 | 26 | 27 | 28 |
| 29        | 30 | 31 |    |    |    |    |

Holiday

Staff Day  No Students

4 Independence Day

Students: 0  
Teachers: 0

1 New Year's Day  
21 M.L. King Day

30 1/2 Day Staff Development-  
(Student dismissal @ 11:20 a.m.)

Students: 21  
Teachers: 21

| JANUARY 2019 |    |    |    |    |    |    |
|--------------|----|----|----|----|----|----|
| S            | M  | T  | W  | Th | F  | S  |
|              |    |    |    |    |    |    |
| 6            | 7  | 8  | 9  | 10 | 11 | 12 |
| 13           | 14 | 15 | 16 | 17 | 18 | 19 |
| 20           | 21 | 22 | 23 | 24 | 25 | 26 |
| 27           | 28 | 29 | 30 | 31 |    |    |

| AUGUST 2018 |    |    |    |    |    |    |
|-------------|----|----|----|----|----|----|
| S           | M  | T  | W  | Th | F  | S  |
|             |    |    | 1  | 2  | 3  | 4  |
| 5           | 6  | 7  | 8  | 9  | 10 | 11 |
| 12          | 13 | 14 | 15 | 16 | 17 | 18 |
| 19          | 20 | 21 | 22 | 23 | 24 | 25 |
| 26          | 27 | 28 | 29 | 30 | 31 |    |

Students: 0  
Teachers: 0

18 Presidents' Day  
18-22 Winter Recess

Students: 15  
Teachers: 15

| FEBRUARY 2019 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|
| S             | M  | T  | W  | Th | F  | S  |
|               |    |    |    |    | 1  | 2  |
| 3             | 4  | 5  | 6  | 7  | 8  | 9  |
| 10            | 11 | 12 | 13 | 14 | 15 | 16 |
| 17            | 18 | 19 | 20 | 21 | 22 | 23 |
| 24            | 25 | 26 | 27 | 28 |    |    |

| SEPTEMBER 2018 |    |    |    |    |    |    |
|----------------|----|----|----|----|----|----|
| S              | M  | T  | W  | Th | F  | S  |
|                |    |    |    |    |    | 1  |
| 2              | 3  | 4  | 5  | 6  | 7  | 8  |
| 9              | 10 | 11 | 12 | 13 | 14 | 15 |
| 16             | 17 | 18 | 19 | 20 | 21 | 22 |
| 23             | 24 | 25 | 26 | 27 | 28 | 29 |
| 30             |    |    |    |    |    |    |

3 Labor Day  
4 Staff Development-No Students  
5 Staff Development-No Students  
6 First Day Students  
27 Curriculum Night PreK-8

Students: 17  
Teachers: 19

18 Staff Development-No Students

Students: 20  
Teachers: 21

| MARCH 2019 |    |    |    |    |    |    |
|------------|----|----|----|----|----|----|
| S          | M  | T  | W  | Th | F  | S  |
|            |    |    |    |    | 1  | 2  |
| 3          | 4  | 5  | 6  | 7  | 8  | 9  |
| 10         | 11 | 12 | 13 | 14 | 15 | 16 |
| 17         | 18 | 19 | 20 | 21 | 22 | 23 |
| 24         | 25 | 26 | 27 | 28 | 29 | 30 |
| 31         |    |    |    |    |    |    |

| OCTOBER 2018 |    |    |    |    |    |    |
|--------------|----|----|----|----|----|----|
| S            | M  | T  | W  | Th | F  | S  |
|              | 1  | 2  | 3  | 4  | 5  | 6  |
| 7            | 8  | 9  | 10 | 11 | 12 | 13 |
| 14           | 15 | 16 | 17 | 18 | 19 | 20 |
| 21           | 22 | 23 | 24 | 25 | 26 | 27 |
| 28           | 29 | 30 | 31 |    |    |    |

8 Columbus Day  
12 Emergency Dismissal Drill  
19 Staff Development-No Students  
31 Halloween

Students: 22  
Teachers: 22

1-8 ELA Testing  
15-19 Spring Recess  
19 Good Friday  
30 Math Testing

Students: 17  
Teachers: 17

| APRIL 2019 |    |    |    |    |    |    |
|------------|----|----|----|----|----|----|
| S          | M  | T  | W  | Th | F  | S  |
|            | 1  | 2  | 3  | 4  | 5  | 6  |
| 7          | 8  | 9  | 10 | 11 | 12 | 13 |
| 14         | 15 | 16 | 17 | 18 | 19 | 20 |
| 21         | 22 | 23 | 24 | 25 | 26 | 27 |
| 28         | 29 | 30 |    |    |    |    |

| NOVEMBER 2018 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|
| S             | M  | T  | W  | Th | F  | S  |
|               |    |    |    | 1  | 2  | 3  |
| 4             | 5  | 6  | 7  | 8  | 9  | 10 |
| 11            | 12 | 13 | 14 | 15 | 16 | 17 |
| 18            | 19 | 20 | 21 | 22 | 23 | 24 |
| 25            | 26 | 27 | 28 | 29 | 30 |    |

12 Veterans Day Celebrated  
15-16 Parent/Teacher Conferences (K-5)  
21-23 Thanksgiving Recess

Students: 18  
Teachers: 18

1-3 Math Testing  
16 Open House  
24 1/2 Day Staff Development-  
(Student dismissal @ 11:20 a.m.)  
27 Memorial Day

Students: 22  
Teachers: 22

| MAY 2019 |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| S        | M  | T  | W  | Th | F  | S  |
|          |    |    | 1  | 2  | 3  | 4  |
| 5        | 6  | 7  | 8  | 9  | 10 | 11 |
| 12       | 13 | 14 | 15 | 16 | 17 | 18 |
| 19       | 20 | 21 | 22 | 23 | 24 | 25 |
| 26       | 27 | 28 | 29 | 30 | 31 |    |

| DECEMBER 2018 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|
| S             | M  | T  | W  | Th | F  | S  |
|               |    |    |    |    |    | 1  |
| 2             | 3  | 4  | 5  | 6  | 7  | 8  |
| 9             | 10 | 11 | 12 | 13 | 14 | 15 |
| 16            | 17 | 18 | 19 | 20 | 21 | 22 |
| 23            | 24 | 25 | 26 | 27 | 28 | 29 |
| 30            | 31 |    |    |    |    |    |

21 1/2 Day Staff Development-  
(Student dismissal @ 11:20 a.m.)  
24-31 Holiday Recess  
25 Christmas Day

Students: 15  
Teachers: 15

26 Staff Development-No Students

Students: 17  
Teachers: 18

Total Student Days: 184  
Total Teacher Days: 188

| JUNE 2019 |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|
| S         | M  | T  | W  | Th | F  | S  |
|           |    |    |    |    |    | 1  |
| 2         | 3  | 4  | 5  | 6  | 7  | 8  |
| 9         | 10 | 11 | 12 | 13 | 14 | 15 |
| 16        | 17 | 18 | 19 | 20 | 21 | 22 |
| 23        | 24 | 25 | 26 | 27 | 28 | 29 |
| 30        |    |    |    |    |    |    |

## Letter to Parents for School Meal Programs

Dear Parent/Guardian:

Children need healthy meals to learn. **Lyncourt Union Free School District** offers healthy meals every school day. **Breakfast is Free to all students**; lunch cost is **\$2.40**. Your children may qualify for free meals or for reduced price meals. Reduced price is **\$0.25** for lunch.

**DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD?** No. Complete the application to apply for free or reduced price meals. *Use one Free and Reduced Price School Meals Application for all students in your household.* We cannot approve an application that is not complete, so be sure to fill out all required information. Return the completed application to: **Lyncourt UFSD Food Service Department 2707 Court Street Syracuse, N.Y. 13208.**

**WHO CAN GET FREE MEALS?** All children in households receiving benefits from **SNAP, the Food Distribution Program on Indian Reservations or TANF**, can get free meals regardless of your income. Categorical eligibility for free meal benefits is extended to all children in a household when the application lists an Assistance Program's case number for any household member. Also, your children can get free meals if your household's gross income is within the free limits on the Federal Income Eligibility Guidelines. Households with children who are categorically eligible through an Other Source Categorical Eligible designation, as defined by law, may be eligible for free benefits and should contact the SFA for assistance in receiving benefits.

**CAN FOSTER CHILDREN GET FREE MEALS?** Yes, foster children that are under the legal responsibility of a foster care agency or court, are eligible for free meals. Any foster child in the household is eligible for free meals regardless of income. Foster children may also be included as a member of the foster family if the foster family chooses to also apply for benefits for other children. If non-foster children in a foster family are not eligible for free or reduced price meal benefits, an eligible foster child will still receive free benefits.

**CAN HOMELESS, RUNAWAY, AND MIGRANT CHILDREN GET FREE MEALS?** Yes, children who meet the definition of homeless, runaway, or migrant qualify for free meals. If you haven't been told your children will get free meals, please call or e-mail **Amy MacCaul** @315-455-7571 or email **Amaccaull@lyncourtschool.org** to see if they qualify.

**WHO CAN GET REDUCED PRICE MEALS?** Your children can get low cost meals if your household income is within the reduced price limits on the Federal Eligibility Income Chart, shown on this application.

**SHOULD I FILL OUT AN APPLICATION IF I RECEIVED A LETTER THIS SCHOOL YEAR SAYING MY CHILDREN ARE APPROVED FOR FREE MEALS?** Please read the letter you got carefully and follow the instructions. Call the school at **315-455-7571 ext. 4** if you have questions.

**MY CHILD'S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT ANOTHER ONE?** Yes. Your child's application is only good for that school year and for the first 30 operating days of this school year. You must send in a new application unless the school told you that your child is eligible for the new school year.

**I GET WIC. CAN MY CHILD(REN) GET FREE MEALS?** Children in households participating in WIC may be eligible for free or reduced price meals. Please fill out a FREE/REDUCED PRICE MEAL application.

**WILL THE INFORMATION I GIVE BE CHECKED?** Yes and we may also ask you to send written proof.

**IF I DON'T QUALIFY NOW, MAY I APPLY LATER?** Yes, you may apply at any time during the school year. For example, children with a parent or guardian who becomes unemployed may become eligible for free and reduced price meals if the household income drops below the income limit.

**WHAT IF I DISAGREE WITH THE SCHOOL'S DECISION ABOUT MY APPLICATION?** You should talk to school officials. You also may ask for a hearing by calling or writing to: **Cathym Marchese 315-455-7571 or email cmarchese@lyncourtschool.org.**

**MAY I APPLY IF SOMEONE IN MY HOUSEHOLD IS NOT A U.S. CITIZEN?** Yes. You or your child(ren) do not have to be U.S. citizens to qualify for free or reduced price meals.

**WHO SHOULD I INCLUDE AS MEMBERS OF MY HOUSEHOLD?** You must include all people living in your household, related or not (such as grandparents, other relatives, or friends) who share income and expenses. You must include yourself and all children living with you. If you live with other people who are economically independent (for example, people who you do not support, who do not share income with you or your children, and who pay a pro-rated share of expenses), do not include them.

**WHAT IF MY INCOME IS NOT ALWAYS THE SAME?** List the amount that you normally receive. For example, if you normally make \$1000 each month, but you missed some work last month and only made \$900, put down that you made \$1000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income.

**WE ARE IN THE MILITARY. DO WE INCLUDE OUR HOUSING ALLOWANCE AS INCOME?** If you get an off-base housing allowance, it must be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income.

**MY SPOUSE IS DEPLOYED TO A COMBAT ZONE. IS HER COMBAT PAY COUNTED AS INCOME?** No, if the combat pay is received in addition to her basic pay because of her deployment and it wasn't received before she was deployed, combat pay is not counted as income. Contact your school for more information.

**MY FAMILY NEEDS MORE HELP. ARE THERE OTHER PROGRAMS WE MIGHT APPLY FOR?** To find out how to apply for **SNAP** or other assistance benefits, contact your local assistance office or call **1-800-342-3009**.

### 2018-2019 INCOME ELIGIBILITY GUIDELINES FOR FREE AND REDUCED PRICE MEALS OR FREE MILK REDUCED PRICE ELIGIBILITY INCOME CHART

| Total Family Size      | Annual    | Monthly  | Twice per Month | Every Two Weeks | Weekly   |
|------------------------|-----------|----------|-----------------|-----------------|----------|
| 1                      | \$ 22,459 | \$ 1,872 | \$ 936          | \$ 864          | \$ 432   |
| 2                      | \$ 30,451 | \$ 2,538 | \$ 1,269        | \$ 1,172        | \$ 586   |
| 3                      | \$ 38,443 | \$ 3,204 | \$ 1,602        | \$ 1,479        | \$ 740   |
| 4                      | \$ 46,435 | \$ 3,870 | \$ 1,935        | \$ 1,786        | \$ 893   |
| 5                      | \$ 54,427 | \$ 4,536 | \$ 2,268        | \$ 2,094        | \$ 1,047 |
| 6                      | \$ 62,419 | \$ 5,202 | \$ 2,601        | \$ 2,401        | \$ 1,201 |
| 7                      | \$ 70,411 | \$ 5,868 | \$ 2,934        | \$ 2,709        | \$ 1,355 |
| 8                      | \$ 78,403 | \$ 6,534 | \$ 3,267        | \$ 3,016        | \$ 1,508 |
| *Each Add'l person add | \$ 7,992  | \$ 666   | \$ 333          | \$ 308          | \$ 154   |

**How to Apply:** To get free or reduced price meals for your children carefully complete one application following the instructions for your household and return it to the designated office listed on the application. If you now receive SNAP, Temporary Assistance to Needy Families (TANF) for any children, or participate in the Food Distribution Program on Indian Reservations (FDPIR), the application must include the children's names, the household SNAP, TANF or FDPIR case number and the signature of an adult household member. All children should be listed on the same application. If you do not list a SNAP, TANF or FDPIR case number for any household member, the application must include the names of everyone in the household, the amount of income each household member, and how often it is received and where it comes from. It must include the signature of an adult household member and the last four digits of that adult's social security number, or check the box if the adult does not have a social security number. An application that is not complete cannot be approved. Contact your local Department of Social Services for your SNAP or TANF case number or complete the income portion of the application. No application is necessary if the household was notified by the SFA their children have been directly certified. If the household is not sure if their children have been directly certified, the household should contact the school.

**Reporting Changes:** The benefits that you are approved for at the time of application are effective for the entire school year. You no longer need to report changes for an increase in income or decrease in household size, or if you no longer receive SNAP.

**Income Exclusions:** The value of any child care provided or arranged, or any amount received as payment for such child care or reimbursement for costs incurred for such care under the Child Care Development (Block Grant) Fund should not be considered as income for this program.

In the operation of child feeding programs, no child will be discriminated against because of race, sex, color, national origin, age or disability

**Nondiscrimination Statement:** This explains what to do if you believe you have been treated unfairly.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotope, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](http://www.ascr.usda.gov/complaint_filing_cust.html), (AD-3027) found online at: [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410;

fax: (202) 690-7442; or

email: [program.intake@usda.gov](mailto:program.intake@usda.gov).

This institution is an equal opportunity provider.

**Meal Service to Children With Disabilities:** Federal regulations require schools and institutions to serve meals at no extra charge to children with a disability which may restrict their diet. A student with a disability is defined in 7CFR Part 15b.3 of Federal regulations, as one who has a physical or mental impairment which substantially limits one or more major life activities. Major life activities are defined to include functions such as caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, and working. You must request the special meals from the school and provide the school with medical certification from a medical doctor. If you believe your child needs substitutions because of a disability, please get in touch with us for further information, as there is specific information that the medical certification must contain.

**Confidentiality:** The United States Department of Agriculture has approved the release of students names and eligibility status, without parent/guardian consent, to persons directly connected with the administration or enforcement of federal education programs such as Title I and the National Assessment of Educational Progress (NAEP), which are United States Department of Education programs used to determine areas such as the allocation of funds to schools, to evaluate socioeconomic status of the school's attendance area, and to assess educational progress. Information may also be released to State health or State education programs administered by the State agency or local education agency, provided the State or local education agency administers the program, and federal State or local nutrition programs similar to the National School Lunch Program. Additionally, all information contained in the free and reduced price application may be released to persons directly connected with the administration or enforcement of programs authorized under the National School Lunch Act (NSLA) or Child Nutrition Act (CNA); including the National School Lunch and School Breakfast Programs, the Special Milk Program, the Child and Adult Care Food Program, Summer Food Service Program and the Special Supplemental Nutrition Program for Women Infants and Children (WIC); the Comptroller General of the United States for audit purposes, and federal, State or local law enforcement officials investigating alleged violation of the programs under the NSLA or CNA.

**Reapplication:** You may apply for benefits any time during the school year. Also, if you are not eligible now, but during the school year become unemployed, have a decrease in household income, or an increase in family size you may request and complete an application at that time.

The disclosure of eligibility information not specifically authorized by the NSLA requires a written consent statement from the parent/guardian. We will let you know when your application is approved or denied.

Sincerely,  
Rich Gunther, Food Service



# Application

Date Withdrew \_\_\_\_\_

F \_\_\_\_ R \_\_\_\_ D \_\_\_\_

## 2018-2019 Application for Free and Reduced Price School Meals/Milk

To apply for free and reduced price meals for your children, read the instructions on the back, complete **only one** form for your household, sign your name and **return it to the address listed below**. Call 315-455-7571 ext. 4, if you need help. Additional names may be listed on a separate paper.

**Return Completed Applications to:** **Lyncourt Union Free School Food Service Department**  
**2707 Court Street**  
**Syracuse, New York 13208**

1. List all children in your household who attend school:

| Student Name | School | Grade/Teacher | Foster Child             | Homeless Migrant, Runaway |
|--------------|--------|---------------|--------------------------|---------------------------|
|              |        |               | <input type="checkbox"/> | <input type="checkbox"/>  |
|              |        |               | <input type="checkbox"/> | <input type="checkbox"/>  |
|              |        |               | <input type="checkbox"/> | <input type="checkbox"/>  |
|              |        |               | <input type="checkbox"/> | <input type="checkbox"/>  |
|              |        |               | <input type="checkbox"/> | <input type="checkbox"/>  |
|              |        |               | <input type="checkbox"/> | <input type="checkbox"/>  |

2. SNAP/TANF/FDPIR Benefits:

If anyone in your household receives either SNAP, TANF or FDPIR benefits, list their name and CASE # here. **Skip to Part 4, and sign the application.**

Name: \_\_\_\_\_ CASE #: \_\_\_\_\_

3. Report all income for ALL Household Members (Skip this step if you answered 'yes' to step 2)

**All Household Members (Including yourself and all children that have income).**

List all Household members not listed in Step 1 (Including yourself) **even if they do not receive income**. For each Household Member listed, if they do receive income, report total income for each source in whole dollars only. If they do not receive income from any other source, write '0'. If you enter '0' or leave any fields blank, you are certifying (promising) that there is no income to report.

| Name of household member | Earnings from work before deductions<br>Amount / How Often | Child Support, Alimony<br>Amount / How Often | Pensions, Retirement Payments<br>Amount / How Often | Other Income, Social Security<br>Amount / How Often | No Income                |
|--------------------------|--|--|---|---|--------------------------|
|                          | \$ _____ / _____   | \$ _____ / _____                             | \$ _____ / _____                                    | \$ _____ / _____                                    | <input type="checkbox"/> |
|                          | \$ _____ / _____   | \$ _____ / _____                             | \$ _____ / _____                                    | \$ _____ / _____                                    | <input type="checkbox"/> |
|                          | \$ _____ / _____   | \$ _____ / _____                             | \$ _____ / _____                                    | \$ _____ / _____                                    | <input type="checkbox"/> |
|                          | \$ _____ / _____   | \$ _____ / _____                             | \$ _____ / _____                                    | \$ _____ / _____                                    | <input type="checkbox"/> |
|                          | \$ _____ / _____   | \$ _____ / _____                             | \$ _____ / _____                                    | \$ _____ / _____                                    | <input type="checkbox"/> |

Total Household Members (Children and Adults)      

\*Last Four Digits of Social Security Number: XXX-XX-\_\_ \_\_ \_\_ \_\_

I do not have a SS# ☐

"When completing section 3, an adult household member must provide the last four digits of their Social Security Number (SS#), or mark the "I do not have a SS# box" before the application can be approved.

4. Signature: An adult household member must sign this application before it can be approved.

I certify (promise) that all the information on this application is true and that all income is reported. I understand that the information is being given so the school will get federal funds; the school officials may verify the information and if I purposely give false information, I may be prosecuted under applicable State and federal laws, and my children may lose meal benefits.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Email Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Home Address: \_\_\_\_\_

5. Ethnicity and Race are optional; responding to this section does not affect your children's eligibility for free or reduced price meals.

Ethnicity: ☐ Hispanic or Latino ☐ Not Hispanic or Latino

Race: ☐ American Indian or Alaskan Native ☐ Asian ☐ Black or African American ☐ Native Hawaiian or Other Pacific Island ☐ White

### DO NOT WRITE BELOW THIS LINE – FOR SCHOOL USE ONLY

Annual Income Conversion (Only convert when multiple income frequencies are reported on application)  
 Weekly X 52; Every Two Weeks (bi-weekly) X 26; Twice Per Month X 24; Monthly X 12

☐ SNAP/TANF/Foster

☐ Income Household: Total Household Income/How Often: \_\_\_\_\_ / \_\_\_\_\_ Household Size: \_\_\_\_\_

☐ Free Meals ☐ Reduced Price Meals ☐ Denied/Paid

Signature of Reviewing Official: \_\_\_\_\_ Date Notice Sent: \_\_\_\_\_



## So many ways to stay connected.

New this year:  
We will be live  
streaming some of  
our popular events.  
Stay tuned for  
details.



### #communication

In the 2018-2019 school year, the Lyncourt Union Free School District will continue to use the School Messenger notification system. In addition to automated messages regarding attendance and MySchoolBucks school meal account balances, the district uses School Messenger to send alerts to all district families-via telephone, email and text-to notify parents and staff of upcoming school events, emergency situations, closings and delays and more. Since School Messenger is set up to send automated messages to the telephone numbers the school district already has on file for each family, it's essential to notify the district of any recent changes to your mailing address or phone numbers.

*“Our goal is to make you  
feel like an informed  
member of the Lyncourt  
Union Free School  
Community.”*

~James J. Austin,  
Superintendent



#### EMAIL News:

\*Please be aware that email communication is not confidential. Please do not write anything that cannot be shared with others. Occasionally, another teacher or administrator might be asked for input on how best to respond to an email. If you need to address a private topic, please call the teacher, Mrs. Davis, Principal, or schedule a phone conference.

\*Please refrain from using email for immediate action, such as a request to have your child take a different bus home or not stay after school. We cannot guarantee teachers will see these in time. All immediate needs should be called into the school office at 315-455-7571.



If you prefer your child not be included in district publications or social media, please email [bcusick@lyncourtschool.org](mailto:bcusick@lyncourtschool.org)

## Child abuse hotline:

If you suspect a child is being abused or maltreated (neglected), report it by calling 1-800-342-3720, a toll-free 24-hour hotline operated by New York State Office of Children and Family Services. If you believe a child is in immediate danger, call 911 or your local police department. Information about reporting child abuse and maltreatment (neglect) is available online at <http://ocfs.ny.gov/main/cps>.



The Dignity Act seeks to provide public elementary and secondary school students with a safe and supportive environment free from discrimination, intimidation, taunting, harassment, and bullying. See Lyncourt School's website for more information. If you hear about or witness incidents that might be in violation of the Dignity Act, please contact the school's Dignity Act Coordinator:

Kelly Schroeter, School Psychologist  
315-455-7571

[kschroeter@lyncourtschool.org](mailto:kschroeter@lyncourtschool.org)

### PARENTS' RIGHT TO KNOW

Under Federal "No Child Left Behind" legislation, it is the right of the parent of any student attending Lyncourt School to request information regarding their child's classroom teacher(s) and paraprofessional staff assigned to teach their children. Minimum information parents may request includes:

- ◆ Whether the teacher has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;
- ◆ Whether the teacher is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived;
- ◆ The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree; and
- ◆ Whether the child is provided direct services by paraprofessionals and, if so, their qualifications.

The Lyncourt Union Free School District is pleased to inform parents of students that all classroom teachers have the requisite New York State certification for their employment. Our paraprofessional staff does not provide direct services to students. Questions regarding a teacher's specific baccalaureate or advanced degrees should be sent in writing to:

**Superintendent of Schools**  
**2707 Court Street**  
**Syracuse, New York 13208**  
**(315)455-7571**



Did you know you can sign up for the Onondaga County Sex Offender Registry Notification System? It will alert you if an offender moves into your area. Information is available 24 hours a day, 7 days a week and is updated by the Sheriff's office in real time.

To access the OffenderWatch registry, visit:

[http://www.sheriffalerts.com/cap\\_main.php?office=56540](http://www.sheriffalerts.com/cap_main.php?office=56540)



# PTO News



Information from your Lyncourt School Parent Teacher Organization

Contact us at [lyncourtpto12@gmail.com](mailto:lyncourtpto12@gmail.com)



Please join us on Facebook at  
Lyn Court Pto,  
for more up to date news.

And check out our updated website at  
[lyncourtpto.weebly.com](http://lyncourtpto.weebly.com)

Please join us!!!  
Our 1st PTO  
Meeting is

Tuesday, September 18th  
at 6:00 p.m.  
in the Teacher's Lounge

## News

Congratulations to our 2018-2019  
PTO Executive Board Members:  
Co Presidents: Kayleigh Nicotra & Jennifer De Carlo  
Vice President: Yvonne Ramsden  
Secretary: Dianne Wright  
Treasurer: Amy Huff  
Box Top Coordinator: Ashley Gould

Many events have been scheduled for the  
2018-2019 school year.

We look forward to your participation and support.  
Please join us on Facebook for more news, and watch for flyers in  
your child's take home papers.

Remember to save your BOX TOPS for Education.  
Put them in a Ziplok bag with your child's name and save them for  
the start of the school year!  
Please watch for an exciting BOX TOP competition coming soon!

Save the Date:  
The 2018-2019 Tag In Party is scheduled for  
Friday, September 7th!

Our 1st Fundraiser will be in the beginning of the school year with  
the Save Around Books!

We are in the planning stages for our  
Lyncourt School PTO Craft Fair:  
Tentative Date: Saturday, October 20, 2018

## What are some things that the PTO does for Lyncourt School?

- \* We sponsor the Tag In and Out Celebrations at the beginning and end of the school year.
- \* We sponsor the Welcome Dinner for Pre-K and new Kindergarten Families.
- \* We honor Lyncourt Staff members with a luncheon to thank them for all their work with our children.
- \* We also help support a variety of programs to help enhance the student's learning at Lyncourt School.

Please join us at our meetings to  
contribute your skills & knowledge  
and help strengthen the work the  
PTO does for Lyncourt School!



Save the Dates for our PTO meetings this year:  
09/18/2018      10/16/2018      11/13/2018  
01/15/2019      02/26/2019      03/19/2019  
04/23/2019      05/07/2019



Thank You!

We are full of gratitude to  
Nicole Berry for her commitment to the  
Lyncourt School PTO.  
We thank you for all your hard  
work and dedication to  
Lyncourt School!

**The**

**Lyncourt Ledger**

**Lyncourt Union Free  
School District  
2707 Court Street  
Syracuse, NY 13208**

**Non-Profit Org.  
US Postage Paid  
Syracuse, NY  
Permit No. 581**

### **Board of Education**

Dr. Lawrence Salamino, President  
David Florczyk, Vice President  
Kimberly Vespi, Trustee  
Michael Leonardo, Trustee  
Anthony M. Maggi, Trustee

# **ECRWSS**

## **Postal Customer**

We are all very fortunate to have a Board of Education who supports our school and community, and shares a common vision of doing what is best for our students:

**Dr. Lawrence Salamino (BOE President)**  
**Mr. Dave Florczyk (BOE Vice President)**  
**Mrs. Kimberly Vespi (Trustee)**  
**Mr. Anthony (Tony) Maggi (Trustee)**  
**Mr. Michael Leonardo (Trustee)**



Our board meets the second Tuesday of every month.

Meetings start at 6:00 PM and are located in the District Conference Room.

Audit Committee Meetings start at 5:45 PM.

**August 14, 2018**  
**September 11, 2018(Audit Committee)**  
**October 9, 2018**  
**November 13, 2018**  
**December 11, 2018(Audit Committee)**  
**January 8, 2019**  
**February 12, 2019**  
**March 12, 2019(Audit Committee)**  
**April 9, 2019**  
**April 22, 2019 8:00 AM - Special Meeting -**  
**Annual BOCES Admin Budget Vote/Election**  
**May 14, 2019**  
**June 11, 2019 (Audit Committee)**  
**July 9, 2019**

**Look for our website:**  
**<http://www.lyncourtschool.org>**